

Constitution and By-Laws of the

*International Association of
Taekwondo Research (IATR)*

**Amended May 10, 2015 at the 5th International Symposium for Taekwondo Studies in Chelyabinsk, Russia during the IATR Business Meeting.*

Constitution

Article I

Name and Geographic Area

Section 1: The name of the society is the *International Association of Taekwondo Research*.

Section 2: The geographic area shall include: Africa, Asia, Europe, Oceania, and America.

Article II

Mission and Purpose

International Association of Taekwondo Research (IATR) Mission Statement:

IATR promotes and integrates scientific research, clinical sports medicine research, education, and practical applications of the sport of Taekwondo to maintain and enhance physical performance, fitness, health, and quality of life. The purpose of the *International Association of Taekwondo Research* is:

- (1) To promote the medical and scientific understanding of the sport of Taekwondo.
- (2) To encourage professional development of IATR members through annual meetings, research symposiums, tutorials, lecture tours, and special projects.
- (3) To nurture academic and professional development of IATR members through research support, achievement awards and programming at the annual meeting.
- (4) To facilitate delivery of programs and services of the *International Association of Taekwondo Research*.
- (5) To support collaborative efforts among other sports medicine societies, institutions, organizations, and special interest groups (e.g., American College of Sports Medicine).
- (6) To foster collegiality among the membership.

Article III

Location and IRS Status

Section 1: The *International Association of Taekwondo Research* is a non-profit organization that exists under paragraph 501.C-3 Internal Revenue code.

Section 2: The main office of IATR will be located in the office of the Executive Director.

Article IV Membership

Section 1: Membership of the International Association of Taekwondo Research is open to all **interested individuals**.

Section 2: The Executive Director shall keep a roll of all members of the International Association of Taekwondo Research.

Section 3: Privileges. Members shall be entitled to all privileges of the International Association of Taekwondo Research including voting, except as specified below.

Section 4: To be elected to office in the International Association of Taekwondo, one must be a member of the International Association of Taekwondo Research

Article V Officers

Section 1: The officers of the International Association of Taekwondo Research shall consist of President, Past-President, President-Elect, Executive Director, six Members-at-Large (Africa, Asia, Europe, North America, Oceania, South America), one Student Representative.

Section 2: The officers shall be elected during the Business Meeting (see Article VIII, Section 1) and shall assume their official duties at the close of the Annual Meeting. The current President will become the Past-President at the end of the membership year, and the President-Elect will become the President. Members-at-Large serve a two-year term and can run for reelection for an indefinite number of terms. One Student Representative will be elected biannually to serve a two-year term in office. The Executive Director, Newsletter Editor, Sponsorship Coordinator, and Clinical Representative will be appointed by the incoming President (previous year's President-Elect) and confirmed by the Executive Board after which they will have full voting privileges.

Section 3: The President-Elect will fill any vacancy or absence in the office of the President. In the event of a death, resignation, or other action resulting in a vacancy among the officers, said vacancy shall be filled by a presidential appointment of a member of the Chapter. The appointee shall serve for the full term of the board member he or she is replacing.

Section 4: The Executive Director shall maintain an administrative office through which the routine business of IATR shall be conducted.

Section 5: The immediate Past-President shall be designated as the Chair of the Nominating Committee. In addition to the Chair, this committee shall include at least two members of International Association of Taekwondo Research who are appointed by the Chair. At the Annual Meeting, the Chair of the Nominating Committee shall present a slate of nominees who are members of the International

Association of Taekwondo Research for officers of the Chapter. Additional nominations for the offices may be made from the floor. Each nominee shall have declared his/her willingness to accept the office.

Section 6: Conflict of Interest: An officer may not take any action in his or her official capacity with the Chapter in any matter in which his or her impartiality might reasonably be questioned, including but not limited to, instance in which he or she has a personal stake in the matter, whether direct or indirect, whether pecuniary or otherwise. However, an officer may act in such a matter if a majority of the Executive Board gives its approval after full disclosure by the officer of the fact.

Article VI Committees

Section 1: The President may appoint special committees for various purposes.

Section 2: All committees shall consist of at least three members of IATR, one of whom will be appointed as chair.

Article VII Funds

Section 1: The funds of the International Association of Taekwondo Research shall be derived from the annual dues collected from each member as established by the elected officers, as well as from registration fees, endowments, gifts, grants, and bequests to the Chapter.

Section 2: Dues are payable to the Executive Director of International Association of Taekwondo Research at the time of the Annual Meeting.

Section 3: The fiscal year for the Chapter shall begin on January 1 and end of December 31.

Article VIII Meetings

Section 1: A Business Meeting of IATR shall be held every two years for the election of offices.

Section 2: IATR shall conduct open sessions, which shall be devoted to educational, practical or scientific aspects of exercise and sports medicine and exercise science (especially Taekwondo).

Section 3: Sites for the meetings shall be designated by the officers of IATR.

Article IX Amendments

Amendments of the constitution of the International Association of Taekwondo Research Chapter may be initiated by a proposal signed by at least five members of IATR in good standing. This proposal shall be delivered to the Executive Director in writing. The Executive Director shall present the proposed amendment to the members at the Annual Business Meeting. A two-thirds affirmative vote of the members present shall be required to adopt any amendment.

By-Laws

Article 1

Application for Membership

(a) Application for membership shall be made on forms authorized by the International Association of Taekwondo Research officers. Application forms may be obtained from the Executive Director of the International Association of Taekwondo Research Chapter.

(b) The completed application is to be returned to the Executive Director.

(c) The Executive Director shall process all initial applications for membership in the International Association of Taekwondo Research on the basis of the criteria stated in the Constitution, Article IV, Section 1. Cases in which qualifications are in doubt shall be forwarded to the President and Executive Board of the International Association of Taekwondo Research.

(d) When an application is rejected, the Executive Director shall inform the application of such rejection.

Article II

Dues and Fees

Section 1: Annual dues shall be paid by all members of the International Association of Taekwondo Research, except as provided in Section 2 of this article. The amount of annual dues shall be determined by International Association of Taekwondo Research.

Section 2: At the discretion of the Executive Board and without publication thereof, any annual dues may be waived in whole or in part in the case of any member who has suffered serious disability or financial reverses.

Section 3: Annual dues for all members shall be payable on the date of the Annual Meeting. The membership paid for by the dues terminates on the date immediately preceding the beginning date of the next Annual Meeting. All memberships paid after a Business Meeting will terminate immediately preceding the beginning date of the next Annual Meeting.

Article III

Duties of the President

The President shall preside over all regular meetings of IATR. Within thirty days of taking office he/she shall appoint members of all standing committees and shall from time to time appoint such other committees as may be necessary to carry on the

activities of the IATR. He/she shall name the chair of each committee. He/she shall direct the activities of each committee and be an ex-officio member of each committee except the Nominating Committee. The President will be responsible for ensuring that the IATR operates in accordance with the procedures described in IATR's Manual.

Article IV

Duties of the President-Elect

Section 1: The President-Elect, during the absence of the President, shall assume the duties of the president pro tempore.

Section 2: He/she shall perform such other duties as are assigned by the President.

Section 3: The President-Elect shall assume the duties of the Program Chair for the next Annual Meeting. This responsibility includes, but is not limited to the following: coordinating the call for abstracts with the Executive Director, soliciting abstract reviewers and evaluating the abstracts based on the reviewers recommendations, selecting the keynote speakers with recommendations from the Executive Board and the Meeting Host, organizing the Business Meeting program, and assisting the Meeting Host in insuring the proper functioning of the Annual Meeting.

Article V

Duties of the Past-President

Section 1: The Past-President shall perform the duties generally pertaining to the office together with those prescribed by the Constitution, Article V. He/she shall be responsible to the Executive Board.

Section 2: The Past-President shall be the Chair of the Nominating Committee and be responsible for working with the Nominating Committee to prepare and present a slate of officers for election at the annual meeting. These duties include obtaining CV material, pictures, preparation of ballots (in conjunction with the Executive Director), preparation of a voting display at the Annual Meeting, and counting the ballots following the election.

Section 3: The Past-President shall be responsible for the Student Research Award(s). This duty includes soliciting candidates for the Student Research Award and chairing the Committee that selects the winning paper(s).

Section 4: The Past-President shall be responsible for the Service Award. This duty includes soliciting candidates for the Service Award and chairing the Selection committee.

Article VI

Duties of the Executive Director

Section 1: The Executive Director shall perform the duties generally pertaining to the office together with those prescribed by the *Constitution*, Article V.

Section 2: The Executive Director shall have charge of all papers, archives, records, funds and property of the IATR. He/she shall make and keep on file correct minutes of meetings of the IATR and the Executive Board. He/she shall present a report of the transactions of the IATR and of the Executive Board to the IATR at the Annual Meeting. The Executive Director shall keep a roster of the members together with such data as may be of interest to the IATR.

Section 3: The Executive Director shall have charge of the correspondence and shall conduct same in consultation with the President, making a report thereof to the IATR. He/she shall issue all notices of meetings and notifications of election to membership. He/she shall notify, in writing, members of their appointment to committees and of their election to office.

Section 4: The Executive Director shall cause the officers and chairperson of committees to be supplied with necessary official stationery, and shall furnish candidates with application blanks upon their request for same.

Section 5: The Executive Director shall collect and receive all fees, dues, and assessments, and all other monies belonging to the IATR. He/she shall be accountable therefore to the IATR at such times as it may designate. He/she shall keep proper books, records and accounts which shall at all times be open for examination by members of the IATR or its representative. He/she shall deposit the funds of the IATR in such depositories as shall be designated by the Executive Board, and he/she shall maintain such deposits in the name of the IATR.

Section 6: Approval for monies spent shall be by the action of the Executive Board.

Section 7: The Executive Director shall arrange for an audit of the books by a representative of the Executive Board at the close of each fiscal year. The report of the examination shall be available to the membership.

Article VII

Duties of the Executive Board

Section 1: The Executive Board shall be composed of elected officers including President, Past-President, President-Elect, six Members-at-Large (Africa, Asia, Europe, North America, Oceania, South America), and one Student Representative. The Executive Director, Newsletter Editor, Sponsorship Coordinator, and Clinical Representative will be appointed by the incoming President (previous year's President-Elect) and confirmed by the Executive Board after which they will have full voting privileges.

Section 2: The Executive Board shall have the power to regulate and conserve the property interests of the IATR, annual dues of members, to adopt from time to time rules and regulations for the election of members to the IATR, to determine what publications shall be sponsored by the IATR, to make contracts in connection therewith and to name editorial boards for each publication sponsored, and to approve any and all business not otherwise provided for pertaining to the organization and operation of the IATR.

Article VIII Committees

Section 1: The standing committees of the IATR shall be Membership, Publication, Nominating, and Strategic Planning.

Section 2: The members of the Membership, Publication, Nominating, and Strategic Planning Committees shall hold office until their qualified successors have been duly appointed.

Article IX Discipline

Any member of the IATR may be disciplined or expelled for conduct that, in the opinion of the Executive Board, is derogatory to or inconsistent with the purposes of the IATR. The expulsion of a member may be ordered only upon the affirmative vote of two-thirds of all of the members of the Executive Board and only after such a member has been informed of the charges against him/her and has been given an opportunity to refute such charges before the Executive Board.

Article X Official Pronouncements

Section 1: The IATR may take an official stand on any matter that has societal significance, and which merits interdisciplinary consideration and consensus within the IATR.

Section 2: In order for a statement to become official, it must be approved by the Executive Board and voted upon by the membership of the IATR at an Annual Meeting. It must be approved by two-thirds of the members attending the meeting.

Section 3: A statement to be recommended to the Executive Board must be submitted in writing and accompanied by the signature of no less than five members of the IATR.

Section 4: The President will review the statement and refer it to the appropriate committee(s) for consideration. Editorial changes may be proposed if deemed necessary. The committee(s) then presents the proposed statement to the Executive Committee.

Section 5: The Executive Committee, after due consideration of the proposed amendment, must submit it to the membership for a vote or return it to the authors with reasons for dissent.

Article XI Amendments

These By-Laws may be amended at any regular or special meeting of the *International Association of Taekwondo Research* or by mail vote. A favorable vote of two-thirds of the IATR members present at the Business Meeting or two-thirds of the members returning the ballot (if by mail) shall be required for amendment. No mail vote shall be valid beyond thirty (30) days after official notification by the Executive Director.